# Asset and CMDB Governance Checklist

# Asset Data Integrity

* Are all active assets assigned to users or locations?
* Are serial numbers, warranty expiration, and categories consistently filled?
* Is the asset lifecycle status being updated regularly (Assigned, Retired, etc.)?

## CMDB Relationship Accuracy

* Do all key services have their CI relationships mapped (apps, servers, databases)?
* Are dependency graphs reviewed during change and incident management?
* Are stale or duplicate relationships purged quarterly?

## Audit and Compliance

* Are regular asset audits scheduled and tracked using Freshservice tasks?
* Are barcodes or QR codes in use for mobile scanning validation?
* Do reports exist to show compliance with license expirations, warranty, and regulatory thresholds?

## Automation and Alerts

* Is Workflow Automator used to trigger status transitions or renewal alerts?
* Are agents notified when high-value assets are assigned or reassigned?
* Are tickets auto-generated for expiring warranties or licenses?