UAT Sign-Off Form

Use this document to capture formal acceptance of the configured Freshservice instance. Includes testing scope, summary of results, and client sign-off section.

Key elements include:

* - Testing scenarios covered (ticket flow, approvals, catalog items)
* - Summary of pass/fail outcomes
* - List of remaining known issues (if any)
* - Stakeholder comments and observations
* - Date and signature fields for sign-off